



# City of Deltona

2345 Providence Blvd.  
Deltona, FL 32725

## Minutes

### City Commission

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Monday, May 2, 2016

5:30 PM

2nd Floor Conference Room

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#### CITY MANAGER AGENDA REVIEW MEETING

##### 1. CALL TO ORDER:

The City Managers Agenda Review Meeting was called to order at 5:30 p.m. by Mayor Masiarczyk.

##### 2. ROLL CALL – CITY CLERK:

**Present:** 9 - Commissioner Herzberg  
Commissioner Honaker  
Commissioner Schleicher  
Commissioner Smith  
Commissioner Soukup  
Vice Mayor Nabicht  
Mayor Masiarczyk  
City Manager Shang  
City Attorney Vose

##### 3. INVOCATION AND PLEDGE TO THE FLAG:

###### A. Invocation Presented by Commissioner Herzberg

The Pledge to the Flag was lead by Mayor Masiarczyk.

Mayor Masiarczyk stated there are two (2) new Public Service Announcements (PSA's) as requested by City Manager Shang regarding trash that will be shown before Item 4-A, Approval of the Minutes, that are about one (1) minute each.

##### 4. APPROVAL OF MINUTES & AGENDA:

###### A. Approval of minutes - Regular Commission Meeting of April 18, 2016 - Joyce Raftery, City Clerk (386) 878-8502.

##### 5. PRESENTATIONS/AWARDS/REPORTS:

###### A. Proclamation - Recognition of Ann McFall

###### B. Recognition - 47th Annual Municipal Clerks Week

**C. Proclamation - National Association of Letter Carriers "Stamp Out Hunger" Food Drive Day**

**D. Recognition - Top Shelf Car Wash**

Mayor Masiarczyk stated he will turn the Top Shelf Car Wash recognition over to Commissioner Honaker to present the check showing how much was donated to Relay for Life.

**E. Presentation - Quarterly Reports of City Advisory Boards/Committees - Joyce Raftery, City Clerk (386) 878-8502.**

Mayor Masiarczyk stated next are the quarterly reports and it was determined that all of the reports would be written.

**F. Super Star Student of the Month Certificates for April 2016**

**6. CITY COMMISSION SPECIAL REPORTS:**

Mayor Masiarczyk stated the next item is City Commission Special Reports.

Commissioner Schleicher stated she would be honoring the school at the end because she believes Special Reports should be regarding things like the Transportation Planning Organization (TPO). She was asked to limit her comments to four (4) minutes.

Vice Mayor Nabicht stated he will have two (2) short reports and Commissioner Herzberg stated she would have a report as well on the water compact.

**7. PUBLIC FORUM: - Citizen comments limited to items not on the agenda and comments on items listed on the agenda will take place after discussion of each item.**

**CONSENT AGENDA: The consent agenda contains items that have been determined to be routine and non-controversial. If anyone in the audience wishes to address a particular item on the consent agenda, now is the opportunity for you to do so. Additionally, if staff or members of the City Commission wish to speak on a consent item, they have the same opportunity.**

**8. CONSENT AGENDA:**

**9. ORDINANCES AND PUBLIC HEARINGS:**

**A. Public Hearing - Ordinance No. 13-2016, Creating a new Article II, "Distribution of Unsolicited Materials," of Chapter 38, "Environment," of the Code of Ordinances, for second and final reading - Becky Vose, Legal Department (407) 448-0111.**

**Strategic Goal: Public Safety - focus on the City's beautification program.**

Mayor Masiarczyk stated the next item is regarding the distribution of unsolicited materials and he acknowledged there were two (2) gentlemen in attendance that will speak about this item.

Vice Mayor Nabicht asked City Attorney Vose if she was able to make the additions to the ordinance that he asked for and City Attorney Vose responded that she had emailed them to him. He stated he is looking to make a slight change in addition to include material that is placed on vehicles while on public or private properties.

After discussion, it was determined that any further discussion would take place at the regular meeting.

- B. Approval of Ordinance No. 20-2016; Amending Chapter 94, "Impact Fees," Section 94-8, "Payment," of the Code of the City of Deltona; Changing when Impact Fees are Paid and Conditions of Payment, for second and final reading. - Becky Vose, Legal Department (407) 448-0111.**

**Strategic Goal: City infrastructure improvement and related funding.**

Mayor Masiarczyk asked if there were any questions or comments on this item and there were none.

- C. Public Hearing - Halifax Crossings Final Plat (FP 16-001) - Chris Bowley, Planning and Development Services, (386) 878-8602.**

**Strategic Goal: Economic Development.**

Mayor Masiarczyk stated the next item is regarding the Halifax Crossings Final Plat and he asked if Mr. Bowley was in attendance.

Vice Mayor Nabicht asked Mr. Bowley about the one (1) piece of property that is in the middle of the project and Mr. Bowley responded that it is an outparcel. He stated he just wanted to make sure that there would be access to the property and Mr. Bowley responded "yes".

- D. Request for approval of Resolution No. 2016-19 - Approval of Prior Year (FY 2014/2015) Budget Carry Forward of Municipal Complex Funds - Robert Clinger, Finance Director (386) 878-8552.**

**Strategic Goal: Infrastructure**

Mayor Masiarczyk stated the next item is a simple budget carry forward from a project that was not completed and there were no questions or comments.

**10. OLD BUSINESS:**

**11. NEW BUSINESS:****A. Request approval of sole source recommendation for Brighthouse - Steve Narvaez, IT (386) 878-8802.**

Mayor Masiarczyk stated the next item is regarding Brighthouse being a sole source provider and there were no questions or comments.

**12. CITY ATTORNEY COMMENTS:****13. CITY MANAGER COMMENTS:****14. CITY COMMISSION COMMENTS:**

Commissioner Soukup stated since the last meeting he had received some additional information that he had forwarded to the City Manager for her to look at regarding additional health care options. City Manager Shang stated she had not had a chance to look at that material yet.

Commissioner Honaker spoke about the email traffic on the Boys and Girls Club regarding charitable contributions contained in the City's budget and that the Commission had talked about just adding a line in the budget called aid to private organizations to make sure it gets discussed. City Manager Shang responded that last year the Boys and Girls Club and the Center for the Visually Impaired missed the filing deadline, but that they both made the deadline this year, they are following the process, they attended the introductory meeting, they know the deadlines so she does not see any problems with them going through the process. Commissioner Soukup asked if Mr. Pizza applied and Mr. Bowley responded he did not believe he did.

Mayor Masiarczyk stated it is simple; anyone who is wanting funds in this budget should apply so that it can be reviewed during the budget process and City Manager Shang responded normally the City has not set aside any dollars for private organizations. She stated the City did make an exception last year because two (2) entities missed the deadline for the Community Development Block Grant (CDBG) program and she believes the question is does the City want to continue and have a line item for this. She stated the City had a \$10,000 line item for the Boys and Girls Club and there is a line item for the Counsel on Aging (COA) but, that is to run the senior programs at the Senior Center and other than that there is only the scholarship program. She stated the question is does the City want to expand on donations to private organizations.

Commissioner Schleicher stated she agreed the Commission needs to look at the policy for the donations to non profits because there were all kinds of battles when the Commission started this so, we have to be very careful. Mayor Masiarczyk reminded the Commission that the CDBG money can only be used in certain areas.

Commissioner Honaker stated he just wanted to add Boys and Girls Club to the budget each year so the organization would not have to apply for CDBG funds just like the City

does with COA and the scholarships. Vice Mayor Nabicht agreed with Commissioner Honaker about the budget but, he still wants to use that revenue stream from CDBG.

Mayor Masiarczyk suggested this should be part of the budget discussions but, the people that want to request money need to get those requests in writing to the City Manager who can then put that in some "pot" and the Commission will decide whether to fund it or not. City Manager Shang responded she will put a list together so the Commission can have a dialogue regarding this topic.

Commissioner Herzberg asked to clarify that someone would need to apply for CDBG money and there are deadlines but, Commissioner Honaker is suggesting a line item for the Boys and Girls Club and that was her question; What does the City provide for social services from the General Fund which is basically COA and Scholarships, now the City has more leverage with SHIP funds, right. Mr. Bowley responded not to comingle the two (2) but, Federalized funds from CDBG are for a specific purpose and must be applied through a regimented process of the Notice of Funding Availability (NOFA). He stated separate and detached would be localized funds like COA, however, COA has also utilized CDBG funds in the past.

Mayor Masiarczyk reiterated that any organization that the Commission would like to lend support to needs to be told to get a request into the City Manager, the City Manager will then put the request into whatever slot it needs to be in, in the budget, and the Commission will discuss it at that time. He stated Mr. Bowley can explain the use of CDBG funds at that time and whether they qualify or not depending on the amount of funds available in the General Fund budget for non-profits.

Mr. Kent asked what the deadline is that is referred to for the CDBG funds and City Manager Shang responded the deadline has passed.

#### **15. ADJOURNMENT:**

Mayor Masiarczyk adjourned the meeting at 5:45 p.m.