



City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Minutes

City Commission Workshop

Monday, August 8, 2016

5:30 PM

2nd Floor Conference Room

1. CALL TO ORDER:

Mayor Masiarczyk called the meeting to order at 5:30 p.m.

2. ROLL CALL – CITY CLERK:

Present: 5 - Commissioner Herzberg
Commissioner Schleicher
Commissioner Soukup
Vice Mayor Nabicht
Mayor Masiarczyk

Excused: 2 - Commissioner Honaker
Commissioner Smith

3. PLEDGE TO THE FLAG:

Mayor Masiarczyk led the Pledge to the Flag.

Mayor Masiarczyk stated that Pastor Mike Pastori had asked that Mayor Masiarczyk bring up that all 16 cities are being asked to include money in their budgets for homelessness and he had responded that Deltona had already taken a stand on the issue and hearing nothing we will move along.

Commissioner Herzberg commented she will address that issue at the budget workshop on Thursday night.

PUBLIC COMMENTS: – Citizen comments limited to items not on the agenda and comments on items listed on the agenda will take place after discussion of each item.

Mayor Masiarczyk asked if there were any public comments on any items not on the agenda.

Brandy White, 2926 Chalmer Street, Deltona, stated she recently attended an Ordinance Review Committee (ORC) Meeting and she asked why the new trash ordinance had not been reviewed by the ORC which is designed to do this. Mayor Masiarczyk responded that the ORC was adopted for the Commission to direct things to that committee to look at and that committee is not asked to look at everything. Ms. White asked since the fines have started is there a breakdown that has been approved

and Mayor Masiarczyk asked Ms. White if she had emailed staff with that question and that all public record requests are to go through the City Clerk's Office. Ms. White asked if the residents know how much it will cost if a bag of trash is left out and Mr. Baker responded the fines are set by ordinance; for the first violation a citation is written which takes you to County Court for a \$50.00 fine, if it goes before the Special Magistrate he can charge up to \$250.00 per day. Ms. White asked about abatements and what the difference between an abatement and a fine is. Mr. Baker responded a fine is when you are taken before a County Judge or a Special Magistrate and they fine you; abatement is a fee for a service where the City comes out to do an abatement like cutting the grass; the City charges the contractor's cost for that service and there is an administrative fee for other services such as filing the lien.

There were no other questions or comments.

4. BUSINESS:

A. Discussion and Review of proposed draft of FY 2016/2017 Annual Budget for Special Revenue Funds, and the City's Enterprise Fund - Robert Clinger, Finance Director, (386) 878-8552

Strategic Plan: Maintain a balanced budget, reserves and investments

City Manager Shang stated this meeting is to talk about Special Revenue, Enterprise and Capital Funds and that she would be providing a high level overview of the FY16/17 Budget Highlights. She stated staff from effected departments are in attendance to answer questions as needed. She asked to go over the complete list before discussion and pointed out a few highlights in the binder. She stated on Page 3 a workshop is needed regarding water projects and it is anticipated the City will likely need to issue debt so the water increase will probably go beyond the 4.5% but that is to be determined based on the projects that are moved forward. On Page 4 there is no five (5) year projection, she only had a one (1) year projection that was subject to the Workshop held in October. She clarified that the scheduled rate increases will be 4.5% for water and 5.5% for sewer depending on the workshop and the projects that are moved forward. Additional borrowing is expected, staff has been good at getting matching funds and if the City waits the City would risk incurring 100% of the costs to make these improvements so, if funding is available and the City only has to provide a partial match it would be good to accelerate those projects to have the benefit of matching funds. On Page 67 there is funding if the City wants to go with a third party contract for Solid Waste. On Page 68 in the FY16/17 Budget it is encouraged to maintain the current solid waste fee and in the FY17/18 Budget there is a potential deficit, however, if the third party contract is eliminated and the City looks at additional savings the City may not be required to increase the FY17/18 Budget. She stated when the City entered into the solid waste contract the fee was estimated for three (3) years but, the City has been able to stretch the fee to five (5) years without an increase and staff is hoping to be able to stretch it out to six (6) years. On Page 93 regarding Transportation FY16/17 staff is working on milling and resurfacing roadways throughout the City, about \$900,000 has

been identified, rebuilding E. Normandy Blvd. between Farrington Drive and Quincy Avenue per discussion and approval at a workshop, having a Transportation Master Plan to be used as a guide for Phase II, intersection improvements at Howland Blvd. and Catalina Blvd., Tivoli Drive from Saxon Blvd. to Providence Blvd. and the continuation of the City's sidewalk work. On Page 107 regarding Community Development Block Grant (CDBG) dollars there is a lot of emphasis on stormwater and infrastructure relating to the Community Redevelopment Agency (CRA). On Page 121 regarding the Parks Impact Fees that will be transferred to the Parks Project Fund in the amount of \$315,000 and there are planned improvements to include Dwight Hawkins, the storage facility at Veterans Park and Manny Rodriguez Park projects. She stated finally on Page 133 regarding the Grants Match Fund \$500,000 in surplus will be added to the Grants Match Fund and there is Thornby Park for \$100,000. She clarified there is a proposed \$1,000,000 carryover that was directed by the Commission.

The Commission discussed additional mandates to the City's Capital Improvements Program (CIP) on water and sewer required by St. Johns River Water Management District (SJRWMD) and the Department of Environmental Protection (DEP), having two (2) different wastewater plan updates done and whether to do the updates separately, one (1) now and one (1) in the following year or doing it at the same time, the plans being for entire City or certain areas and the need for a Master Plan so the City knows where and what it has, the disagreement with doing the Redman Consulting Group contract and putting the money towards another code officer, new sports stadium being a potential future project at \$2 million, it being part of the work that Tetra Tech is doing and it not being in the budget, the Museum expansion being off the table for now and doing a storage facility instead, Deltona's water rates in general being higher than other cities, the 25% surcharge for people outside of the City limits, increasing the rate by 4.5% which was built in for escalation, top rate higher to encourage lower water use, the lower rates being protected to hold the charges low, the 5,000 gallon bills being the most common, expanding the lower rate to 6,000 - 7,500 from the 5,000 gallons, having a workshop in October to look at the big picture including demands and the City's direction, and doing a full rate analysis because of the projects.

The Commission also discussed putting the proposed Redman funds towards another code officer, reclassifying the Solid Waste Coordinator position to Solid Waste Enforcement Officer, the Redman contract would be a matter of manpower by including four (4) staff members to manage and enforce the solid waste contract.

The Commission discussed whether the City has worked with the County on the CRA and if there are any issues, the CRA being approved by the County and there not being any negative comments.

The Commission discussed the Fire Impact Fees being used for Capital Projects and can only be used for growth related projects like adding a new fire truck if needed, what the \$315,000 in Park Impact Fees will be used for and how much will be left over.

The Commission discussed whether the Del North Water system is incorporated into the Master Plan, that system being studied as a bulk type user and not by individual lots, the

impact if the City took it over, the County doing a more detailed study looking at what is developable and what is not, the City doing a little more because of the commercial node, advantages of doing a joint effort with the County and get the County to contribute to the study, updating the water model, updating water interconnects to the County system, the County not being able to drill any more wells and the need for the County to purchase water from the City at some point. Also discussed was the upgrade to the Deltona Water phone system including modifications and software being a Customer Service upgrade.

The Commission discussed meeting with Volusia County on the Catalina Blvd. and Howland Blvd. intersection improvements, plans being submitted to TPO and TPO approving funding of 66% with the City funding 33% with final approval expected October 1st and hopefully going to bid before the holidays, concerns about the Tivoli Drive improvements at Providence Blvd., wanting to see the plans for Tivoli Drive before staff meets with the County and the plans are submitted, there being a workshop on this project before it goes to the County and the TIA Master Plan being a plus when going to TPO for funding.

There were no other questions or comments on the budget by the Commission.

Mayor Masiarczyk asked if there were any questions from the public.

Brandi White, 2926 Chalmer Street stated she did have one (1) other question on the budget concerning what a "Pocket Park" is and Mayor Masiarczyk responded it is a neighborhood park. It was determined that item is in the general budget that will be discussed at the Thursday, August 11, 2016 Workshop. Ms. White asked if that budget was on line and it was determined it was and she asked for the link.

There were no other questions.

The Commission also discussed the appearance of the area around the power lines at the Dirksen Drive and I-4 exit with the weeds and overgrowth being bad, speaking with the Florida Department of Transportation (FDOT), requesting maintenance and their funds being limited, is there a requirement to maintain that area, the City going out to spray the weeds and it not being City property, this subject being suggested as a topic at the Southwest Volusia Summit in September, and Deltona, DeBary and Orange City having a contract to maintain the interchanges at one (1) time and it being very expensive but, not being maintained that well. Also discussed were the easements being owned by different people and finding out who the people are, dumping occurring in that area, there being an ongoing project to redo the interchanges, the suggestion that Vice Mayor Nabicht bring this topic up at TPO, bringing in utility representatives from the power companies and showing this area and having discussions.

5. CITY MANAGER COMMENTS:

City Manager Shang stated there was one (1) other thing and she passed out a memo regarding Meeting Procedures. Mayor Masiarczyk commented there was discussion

about some procedural things and City Manager Shang put together a list of procedures that pertain to the Granicus system and he asked everyone to take the memo and review it so the Commission can talk about it later.

6. ADJOURNMENT:

Mayor Masiarczyk adjourned the meeting at 6:26 p.m.

Janet Day, Deputy City Clerk