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**CITY OF DELTONA, FLORIDA  
REGULAR MEETING  
CITIZEN ACCESSIBILITY ADVISORY SUB COMMITTEE  
THURSDAY, DECEMBER 15, 2011**

A Regular Meeting of the Citizen Accessibility Advisory Sub Committee was held on Thursday, December 15, 2011 in the City Hall First Floor Kitchen, 2345 Providence Boulevard, Deltona, Florida.

**1. CALL TO ORDER:**

The meeting was called to order at 5:45 p.m. by the Vice Chair, Yaitza Denizac.

**2. ROLL CALL:**

Chair	Julio DeLeon	Present
Vice Chair	Yaitza Denizac	Present
Committee Member	Kathy Andrews	Excused
Committee Member	Michele Beauregard	Present
Committee Member	Thomas G. Dockery	Present
Committee Member	Patsy Dockery	Present
Committee Member	Karen Langston	Present
Committee Member	Sandy Primack	Present
Committee Member	Joy Primack	Present
Committee Member	Debra Wert	Excused

Also present: Steve Moore, Parks and Recreation Director, Marlene Brown, Board Secretary and Bill Weston from Home Depot.

**3. APPROVAL OF MINUTES:**

**A. Minutes:**

**1. Meeting – October 20, 2011.**

**Motion by Sandy Primack, seconded by Karen Langston to adopt the minutes of the Regular Citizen Accessibility Advisory Sub Committee Meeting of October 20, 2011 as presented.**

**Motion carried with members voting as follows: Julio DeLeon, For; Yaitza Denizac, For; Micky Beauregard, For; Thomas Dockery, For; Patsy Dockery, For; Karen Langston, For; Sandy Primack, For; and Joy Primack For.**

**4. ANNOUNCEMENTS:**

The members were reminded about the Christmas Parade on Saturday, December 17<sup>th</sup>. They wanted to know if we needed volunteers. Mrs. Brown advised that she would let them know. Mr. Moore provided them with some additional information on the parade.

1 **5. PUBLIC COMMENT:**

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3 Mr. Weston said he was there on behalf of Home Depot to discuss the Ability Fair which was under  
4 “New Business” so he would wait for that topic.

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6 **6. OLD BUSINESS:**

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8 **A.** None.

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10 **7. NEW BUSINESS:**

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12 **A. Update on Topics for discussion:**

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14 Mr. Moore advised that he had taken this committee’s list of projects to the City Commission for  
15 approval and they had agreed to all the topics which were:

- 16  
17 a) The Ability Fair in March 2012.  
18 b) Aspects of disabled parking and identifying areas of access and ADA transition plans.  
19 c) Drafting a pamphlet for persons with disabilities regarding parking spaces and permit  
20 requirement.

21  
22 Mr. Moore said he would advise what their roadmap would be. The first thing on the list would be  
23 the upcoming Ability Fair in March which was not very far away. The second item would be coming  
24 up with an ADA plan to better the Deltona community from a parking standpoint. Mr. Moore said he  
25 was told that this board had worked on an ADA plan a while back. Miss Denizac said they had  
26 attended a workshop a few years ago along with other cities’ parks department, which was when they  
27 had first learned about the playgrounds and the ADA requirements. There was some discussion about  
28 the ADA plan that had been started by the Parks Department but it was agreed that it was probably  
29 outdated since it was a few years ago.

30  
31 Mr. Moore said he thinks that by law, all cities are required to develop an ADA transition plan but he  
32 did not know what that deadline was. He advised that this would be worked on and developed by the  
33 sub-committee. The third item could be the last item they worked on which could be a part of the  
34 transition plan. Mr. Moore said he would get samples of ADA plans which were already submitted  
35 and approved and give those examples to this sub-committee to use as a template so they could come  
36 up with their own.

37  
38 He advised that the City Commission had suggested that a copy of their survey be put on the City’s  
39 website. The members asked Mrs. Brown to email them a copy of the survey that was used at the  
40 Ability fair last year so that they could revise it, if necessary, for the City’s website as well as for the  
41 upcoming fair. Mr. Moore said that after the Ability Fair, staff would publish the findings of this  
42 board’s survey. He said that he is required to provide updates to the City Commission so he will keep  
43 a log of what was done, what is being worked on and the expected time line for completion.

44  
45 **B. Ability Fair – March 2012:**

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47 Mr. Moore said we have to work on the flyer and we will have it on the agenda for discussion at the

1 January meeting. Staff wanted to know if UCP would be on board again for 2012 and Ms.  
2 Beauregard wanted to know what the requirements would be for sponsorship so she could relay that  
3 information to her supervisor. Mrs. Brown advised that Central Florida Regional Hospital was on  
4 board as a major sponsor.  
5

6 It was decided that this board needed to have an earlier meeting in March (before the Ability Fair) so  
7 Mr. Moore agreed to a special meeting which would be held on March 8<sup>th</sup> to finalize everything.  
8 The members wanted to know when the letters to the vendors would go out. Staff advised that they  
9 had been contacted by new vendors whose services were more suitable for this event so the vendor  
10 list would need to be carefully looked at to see who could be left off this time as space is so limited.  
11 Mrs. Brown advised that she would email the current vendor list to the members for review and then  
12 for discussion at the January meeting. Mr. Moore advised that his department would be hosting a  
13 “Community Fair” in June instead of the “Senior Expo” which did not attract that many people  
14 because they thought it was just for seniors. Those vendors eliminated from the Ability Fair could be  
15 added to the Community Fair as it would be covering a much broader section of the community and  
16 would attract much more people.  
17

18 Staff advised that the flyer would be revised and presented at the January 19<sup>th</sup> meeting. The design  
19 and color would be the same but the wording would be revised.  
20

21 Mr. Weston advised that Home Depot was ready for the Ability Fair and said that the event should be  
22 receiving approximately 500 bags. He said that there might be a special guest from the Orlando  
23 Magic but nothing has been finalized yet. He talked about advertising and community calendar of  
24 events. He said he had done some research and had found the application sites for several places  
25 where we could apply to be posted on community calendar, at no cost which includes News 13 and  
26 The Beacon. Mr. Moore advised that those companies already advertised our events as well as The  
27 City’s Channel 199, One Voice for Volusia and the Southwest Volusia News. Staff asked Mr.  
28 Weston if he would have a huge display so it could be determined if that had to be done in the  
29 courtyard.  
30

31 Mrs. Langston wanted to know who would determine which vendors needed to be eliminated from  
32 the vendor list. Mr. Moore advised that we would do it based on space and he would also look at  
33 vendors who did not show up for the last event. Mrs. Brown said we needed to look at vendors who  
34 were more suitable to the event. The members asked Mrs. Brown to email them a copy of the vendor  
35 list and the flyer for review before the January meeting.  
36

37 Mrs. Dockery wanted to know if they should start speaking to companies for giveaways and the  
38 answer was yes. Mrs. Brown added that the vendors would be asked again to donate a door prize.  
39 This item would be discussed in more detail at the January meeting.  
40

41 **8. DIRECTOR COMMENTS:**  
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43 Mr. Moore had no further comments.  
44

45 **9. MEMBER COMMENTS:**  
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47 a) Mrs. Dockery stated that she was excited to be back with the members of this sub-

1 committee and she wished everyone a happy and healthy holiday.

2  
3 b) Mr. Dockery said he was happy that all their topics were approved by the City  
4 Commission.

5  
6 c) Mrs. Beauregard said she was excited about having things to focus on and wished  
7 everyone a Merry Christmas.

8  
9 d) Mrs. Langston said she was happy that the sub-committee had some focus and she had  
10 missed being here.

11  
12 e) Mr. Weston said it was great to be back as he had been thinking about the members.

13  
14 f) Mr. Primack said he was looking forward to the Ability Fair.

15  
16 g) Mr. DeLeon wished everyone a happy holiday.

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18 h) Miss Denizac wished everyone a blessed holiday and was happy that there was more to do  
19 next year.

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21 **10. NEXT MEETING DATE:**

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23 The next meeting is scheduled for January 19, 2012.

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25 **11. ADJOURNMENT:**

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27 There being no further business, the meeting adjourned at 6:46 p.m. The members were all invited  
28 to participate in the goodies provided by everyone.

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33 **ATTEST:**

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**Yaitza Denizac, Vice Chair**

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37 **Steve Moore, Director**  
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