

**CITY OF DELTONA, FLORIDA
REGULAR MEETING
SENIOR ADVISORY SUB-COMMITTEE MEETING
TUESDAY, OCTOBER 28, 2014**

A Regular Meeting of the Senior Advisory Sub-Committee was held on Tuesday, October 28, 2014 in the City Hall Commission Chambers Kitchen at 2345 Providence Boulevard, Deltona, Florida.

1. CALL TO ORDER:

The meeting was called to order at 5:30 p.m. by Lonnie Wilson, Chair.

2. ROLL CALL:

Chair	Lonnie Wilson	Present
Committee Member	Mary Micelli	Present
Committee Member	Lisa Nadeau	Present
Committee Member	Deneida Malave	Present
Committee Member	David Clapsaddle	Present

Also, present: Crystal Edwards, Board Secretary.

3. APPROVAL OF MINUTES:

A. Minutes:

1. Meeting – September 23, 2014.

Motion by Lisa Nadeau, seconded by David Clapsaddle to adopt the minutes of the Regular Senior Advisory Sub-Committee meeting of September 23, 2014. There was no discussion. The motion was unanimously approved.

4. ANNOUNCEMENTS:

The following flyer was distributed to the members: Women's Self Defense Class on November 1, 2014.

5. PUBLIC COMMENT:

Steven Sukow entered the meeting while the Senior Advisory Sub-Committee was discussing Santa's North Pole. Members greeted Mr. Sukow and welcomed him to the meeting.

6. OLD BUSINESS:

A. Planning of the Arts and Crafts Festival

Staff distributed a list of paid vendors to Senior Advisory Sub-Committee members. There was a

review of vendors; what they were selling; how they are categorized and where they will be placed. Thirty-three (33) vendors may be set up indoors; any other vendors will be placed outdoors in the courtyard of City Hall. Staff also informed members on the other attractions scheduled to be present, such as the Deltona Fire Department having a fire truck on site and the COP offering free fingerprinting for children.

Staff and the Senior Advisory Sub-Committee discussed volunteer hours and duties to be assigned. Mr. Wilson, Ms. Nadeau, Ms. Micelli and Mr. Clapsaddle volunteered to help set up the Commission Chambers Friday afternoon. All members volunteered to help with the entire event on Saturday except Ms. Micelli due to prior commitment. Members will assist vendors with finding their booth and ensuring that they move their car to the far end of the parking area. Staff mentioned that there will be coffee & water available for vendors and a volunteer will be stationed in the kitchen to keep on top of the beverages. The Welcome Table will then be staffed with volunteers once the event is open to the public.

After discussion, members decided to keep the same survey from the Senior Breakfast. They would ask the public to complete the survey as they enter front door of City Hall.

7. NEW BUSINESS:

A. Election of Vice Chair

Mr. Wilson opened the floor for the members to make nominations for a Vice Chair. The Senior Advisory Sub-Committee members nominated Deneida Malave. Deneida Malave accepted the nomination.

Motion by Mary Micelli, seconded by David Clapsaddle, to elect Deneida Malave as the Senior Advisory Sub-Committee Vice Chair, as of October 28, 2014.

Motion carried with members voting as follows: Lisa Nadeau, For; and Lonnie Wilson, For.

B. Review of the Sunshine Law and By-Laws

Item was tabled until the next meeting.

C. Discussion of Board Procedures and Holiday Meeting Schedule

Board Procedures discussion was tabled until the next meeting. The Senior Advisory Sub-Committee did review and discuss the scheduled meeting dates for November and December. All members stated that November 18 and December 16 would work with their schedules.

Motion by Lonnie Wilson, seconded by Lisa Nadeau, to amend the Senior Advisory Sub-Committee meeting dates for November and December to fall on the 3rd Tuesday of the month; November 18 and December 16.

Motion carried with members voting as follows: David Clapsaddle, For; Deneida Malave, For; and Mary Micelli, For.

D. Discussion of Santa's North Pole – Volunteers

Staff and the Senior Advisory Sub-Committee reviewed details of the event. There was a discussion of the dates and times volunteers would be needed to help with decorating for Santa's North Pole. Members stated that they would review their availability and get back to staff.

8. DIRECTOR COMMENTS:

Mr. Moore was excused from this meeting.

9. MEMBERS COMMENTS:

Mr. Clapsaddle stated that he is happy to be a part of this committee and feels that he is helping to build a feeling of community for the City of Deltona.

Ms. Neadeau suggested listing the City of Deltona's Facebook, Twitter, web site and/or a smart box on flyers for future event advertising.

10. NEXT MEETING DATE:

The next meeting of the Senior Advisory Sub-Committee is tentatively scheduled for Tuesday, November 18, 2014 at 5:30 p.m. in the first floor kitchen area in City Hall.

11. ADJOURNMENT:

There being no further business the meeting adjourned at 7:04 p.m.

Motion by Mary Micelli, seconded by David Clapsaddle to adjourn. The Motion was unanimously approved.

Approved this _____ day of November 2014.

Lonnie Wilson, Chair
Senior Advisory Sub-Committee

ATTEST:

Steve Moore
Director, Parks and Recreation
Senior Advisory Sub-Committee