

**CITY OF DELTONA, FLORIDA
PLANNING & ZONING BOARD MEETING
WEDNESDAY, MAY 15, 2013**

A Regular Meeting of the Deltona Planning and Zoning Board was held on Wednesday, May 15, 2013, in the Commission Chambers located at 2345 Providence Boulevard, Deltona, Florida.

1. CALL TO ORDER:

The meeting was called to order at 7:00 p.m. by Chairman McKnight.

2. ROLL CALL:

Chairman	David McKnight	Present
Vice-Chairman	Victor Ramos	Present
Member-Secretary	Heather Mulder	Absent
Member	Michael Kiepert	Present
Member	Noble Olasimbo	Present
Member	Adam Walosik	Present
Member	Herb Zischkau	Absent

Also present: Planning & Development Services Director Chris Bowley; Planning & Development Services Assistant Director Ron Paradise; Planning Manager Tom Pauls; City Attorney Wade Vose; and Administrative Assistant, Traci Houchin.

3. APPROVAL OF MINUTES:

A. Minutes:

1. Meeting – April 24, 2013.

Motion by Member Ramos, seconded by Member Olasimbo, to adopt the minutes of the Planning & Zoning Board Meeting of April 24, 2013, with a correction to the last motion, Item C (The minutes presented reflect the motion was made by Member McKnight and it should be corrected to Member Kiepert).

Mr. Bowley also mentioned that a formatting error has been corrected on the agenda memo and that additional language (directional) was added to the minutes.

Motion carried with members voting as follows: Member Kiepert, for; Member Olasimbo, for; Member Walosik, for; Member Ramos, for; and Chairman McKnight, for.

4. PUBLIC COMMENTS: None

5. OLD BUSINESS: None

6. NEW BUSINESS:

A. Planning & Zoning Board Orientation.

Mr. Vose reviewed some of the key points in the Planning & Zoning Board's By-Laws, the City's Code of Ordinances, and Florida's Sunshine Law. He stated that the Legal Department will be comparing the By-Laws with the Code of Ordinances to ensure consistency. One of the points that Mr. Vose stressed is the importance of communication and the fact that the Board members should not discuss anything that could potentially come before them as a Board.

Mr. Kiepert asked if the Board members would be able to discuss an item that has past or has been voted upon. Mr. Vose advised the Board to refrain from discussing City business at any time other than the meetings. Mr. McKnight asked Mr. Vose if this also means that the Board members should refrain from speaking to the City Commission regarding City business. He said that he seems to remember something along these lines was added to the By-Laws and Mr. Bowley confirmed that it is correct. Mr. Vose stated that it is not a violation of Sunshine Law; it is a violation of the City's By-Laws, which is City policy.

B. Land Development Code Amendments – Phase II-A (Ordinance No. 06-2013).

Mr. Tom Pauls said that this amendment is a part of a series of changes to be considered over the next few months for both the Planning & Zoning Board and the City Commission. He said that the changes before the Board tonight consist of about 40 amendments for consideration and that the next phase will contain significantly more changes. Mr. Pauls asked the Board to refer to Exhibit A, Page 67, Section 74-26, (b) (6) in which staff has suggested additional language, and asked the Board to include the following language in the motion to approve: "Subject to DRC administrative review and final action to ensure compliance with City and Fire codes".

Motion by Member Kiepert, seconded by Member Ramos, to recommend that the City Commission adopt Ordinance No. 06-2013, amending the Code of Ordinances, Subpart B, Land Development Code, by adding, revising and deleting certain provisions of Chapter 70 Section 30, "Definitions; Chapter 74, "Administration"; Chapter 96, "Improvements"; and Chapter 110, "Zoning" and with staff's additional recommended language.

Motion carried with members voting as follows: Member Kiepert, for; Member Olasimbo, for; Member Walosik, for; Member Ramos, for; and Chairman McKnight, for.

7. DISCUSSION:

A. By the Board:

Mr. McKnight asked Ms. Houchin if she received notification that Ms. Mulder would not be in attendance at tonight's meeting and Ms. Houchin replied that she did not, but that she would look into it and let the Board know if they will need to advertise the position. Mr. McKnight said that in looking at the By-Laws, the Board must terminate her position as this appears to be her third unexcused absence.

B. By the City Attorney: None

C. By Planning & Development Staff: None

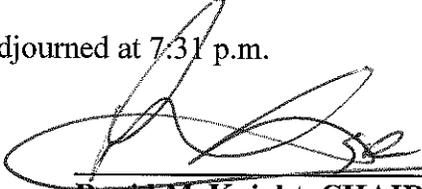
8. ADJOURNMENT:

There being no further business, the meeting adjourned at 7:31 p.m.

ATTEST:



Traci Houchin, RECORDING SECRETARY



David McKnight, CHAIRMAN